

Registry API Guidance – Upload Attachment

This document, and images within it, may change as we continue to update the system. Ensure you have the latest version of the document.

Version	Date	Change
V1.0	01 March 2021	Document published

Contents

1 Introduction 3

1.1 Service overview..... 3

1.2 Fees..... 3

1.3 Guidance..... 3

1.4 API Integration guidelines 3

1.5 Registry API Support..... 3

2 Intended use 4

2.1 Use cases 4

2.2 Service usage principles 4

2.3 Service documentation and mandatory fields 4

3 Service request message 4

4 Service response message 5

4.1 Message Code (error types) 6

1 Introduction

1.1 Service overview

The Upload Attachment service allows regulated service providers to upload supporting documents prior to filing related API service submissions.

Once the attachment has been accepted, a barcode number is returned to the user which can be used in subsequent API filings.

1.2 Fees

No fees are applicable for this service (accurate as at 1 January 2021).

Please refer to the schedule of fees for Registry services that is published on the JFSC website www.jerseyfsc.org.

1.3 Guidance

This document does not provide guidance regarding the new reporting obligations or interpretation of the new Registry Law.

API users that require further guidance should refer to the guidance and documentation provided on the JFSC website and on the Collaboration Portal (Zoho).

1.4 API Integration guidelines

API integration guidelines are available for download on the Collaboration Portal (Zoho) within the **Files > API Integration Guidelines** section. The API integration guidelines document provides essential security, configuration and integration detail in addition to the application and on boarding process.

If you do not have access to Zoho, you may request access via the registryAPI@jerseyfsc.org or registryProgramme@jerseyfsc.org or registryAPI@jerseyfsc.org email address.

1.5 Registry API Support

Any questions or clarifications regarding this document should be directed to the Registry API team by email at registryAPI@jerseyfsc.org

2 Intended use

2.1 Use cases

The Upload Attachment service is provided to allow nominated persons to complete the following use cases.

#	Use Case	Example
1	Company Incorporation - attachment	In preparation for filing a Company Incorporation, a user wishes to upload supporting documentation including the Memorandum and Articles prior to filing the Company Incorporation application at a future date.
2	Amend Share Capital – Special Resolution	Subsequent to the transition period to the new Law, a nominated person wishes to notify the JFSC of a change in the capital structure of a registered company. The special resolution is required to be uploaded as supporting information.

2.2 Service usage principles

The following principles must be adhered to when submitting the Upload Attachment service calls:

1. Only PDF file types will be accepted.
2. It is the JFSC's intention to purge uploaded documents that have not been assigned to a submission within a 30 day timeframe.

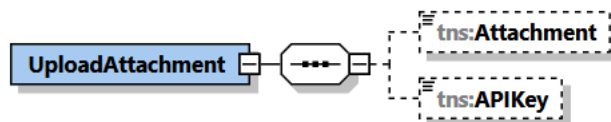
2.3 Service documentation and mandatory fields

A service description is published and maintained for each release at the following location:

<https://myreg-stg.api.jerseyfsc.org/documentation>

3 Service request message

In order to submit an Upload Attachment service call you will need to build up the UploadAttachment object. The structure of the request object is provided below:

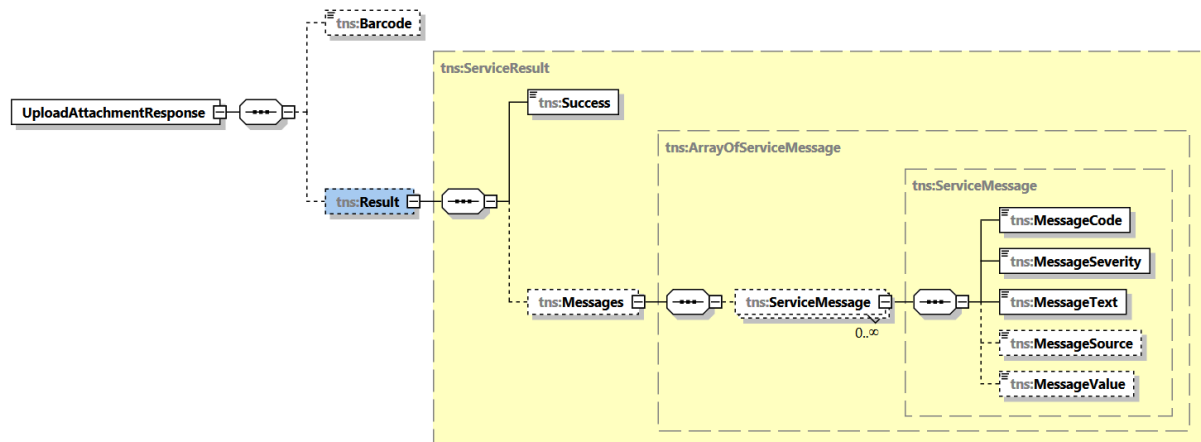


An overview of the individual elements is provided in the following table.

Element	Description	Cardinality
Attachment	The file attachment as a byte array.	1 – mandatory
APIKey	The API key that is issued to your organisation by the JFSC.	1 - mandatory

4 Service response message

The service returns a service response message that follows the following structure.



An overview of the individual elements and the context to the Upload Attachment service request is provided in the following table.

Element	Description	Notes
Barcode	A system generated barcode number is returned to the user for future use in related submissions.	e.g. In the case of a Company Incorporation submission, the barcode could relate to the Memorandum and Articles or additional supporting documentation.
Result	A result object is synchronously returned for each service call.	N/A
Success	Boolean indicator if the service request was successful or not.	N/A
ServiceMessage	Service calls that result in an error will return a ServiceMessage object with supporting information.	Message Code: Indicates what the message relates to (see section 4.1 for the Message code (error types). Message Severity: If the message relates to Information, Warning, or Error etc. Message Text: A long version of the error description. Message Source: Whether the service call has failed API validation or core business logic validation.

		Message Value: A short version of the error description.
SubmissionReference	Upon receipt of a well-formed and valid service request, the JFSC will return a unique submission reference number.	This submission reference number is an input parameter in subsequent CheckSubmissionStatus requests.

4.1 Message Code (error types)

- NoPresenterSurnameProvided
- NoPresenterFirstnameProvided
- NoPresenterEmailAddressProvided
- NoEntityNumberProvided
- InternalAPIError
- ActivitySectionRequired (Static API Validation only)
- RiskSectionRequired (Static API Validation only)
- InvalidReserveNameNumber (Static API Validation only)
- InvalidSubmissionReferenceNumber
- SubmissionValidationError
- InvalidApiKey
- EntityNotInPortfolio
- FunctionNotAvailable (Temporarily used when functions are closed but still listed on the WSDL e.g. File upload, Amend Nominated Person, Company Incorporation)
- SubmissionNotMadeByCustomer

The most common error returned to users will be the “Submission Validation Error” which reflects that the service call has failed business logic validation. The message will be further elaborated in the message text. These are the same validation business rules that are applied in the myRegistry portal.