



Guidance to Section II of risk-based supervision data: TCB administered Jersey companies

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1 Introduction

1.1 Background

- 1.1.1 We have been collecting supervisory risk data from reporting entities since 2018.
- 1.1.2 In support of the legal persons and arrangements national risk assessment (2023 LPA NRAⁱ), we collected data in 2022 from the trust company business (**TCB**) sector regarding the Jersey companies they administer.
- 1.1.3 The data on Jersey companies administered by TCBs is valuable in informing our risk understanding of the TCB sector. Consequently, we will continue to collect the data on an annual basis.
- 1.1.4 Consideration of risk at a national level is an ongoing activity therefore we may provide an aggregated view of the information collected to other Jersey authorities for risk assessment purposes. No individual Jersey company or TCB will be identified as part of data sharing.

1.2 Scope

- 1.2.1 This guidance document relates to Section II of the 2025 risk-based supervision data collection which requires the provision of activity-based data from reporting entities registered to carry on TCBs where they, or one of their participating members, is the nominated person for a Jersey company.
- 1.2.2 Where a reporting entity is an Affiliation Leader, its responses to the questions in the Excel workbook should cover all members of that affiliation.
- 1.2.3 For this data collection TCB is defined in Article 2(3) and (4) of the Financial Services (Jersey) Law 1998 (FS(J)L) (as at 31 December 2025) as follows:

(3) A person carries on trust company business if the person carries on a business that involves –

- (a) the provision of company administration services;*
- (b) the provision of trustee or fiduciary services; or*
- (c) the provision of services to foundations,*
- (ca) the provision of services to limited liability companies; or*
- (d) the provision of services to partnerships not being services described in sub-paragraph (a), (b), (c) or (ca),*

and in the course of providing those services the person provides any of the services specified in paragraph (4).

(4) Those services are –

- (a) acting as a company formation agent, a limited liability company registration agent, a partnership formation agent or a foundation formation agent;*
- (b) acting as or fulfilling the function of or arranging for another person to act as or fulfil the function of director or alternate director of a company;*
- (c) acting as or fulfilling the function of or arranging for another person to act as or fulfil the function of a partner of a partnership;*
- (d) acting as or fulfilling the function of or arranging for another person to act as or fulfil the function of a member of the council of a foundation;*

TCB administered Jersey companies

- (da) *acting as or fulfilling the function of or arranging for another person to act as or fulfil the function of a member or manager of a limited liability company;*
- (e) *acting or arranging for another person to act as secretary, alternate, assistant or deputy secretary of a company a limited liability company or a limited liability partnership;*
- (f) *providing a registered office or business address for a company, a limited liability company, a partnership or a foundation;*
- (g) *providing an accommodation, correspondence or administrative address for a company, a limited liability company, a partnership or a foundation or for any other person;*
- (h) *acting as or fulfilling or arranging for another person to act as or fulfil the function of trustee of an express trust;*
- (i) *acting as or fulfilling or arranging for another person to act as shareholder or unitholder as a nominee for another person*

1.3 Excel workbook

1.3.1 The Excel workbook for reporting entities that are TCBs providing a nominated person for a Jersey company comprises 6 spreadsheets, as follows:

- (a) JCA – Companies & Subsidiaries
- (b) JCB – Principal Activities
- (c) JCC – Equity Holding Company (*answer sheet when JCB1a identifies the principal activity as being an Equity Holding Company*)
- (d) JCD – Jurisdiction of Activities (*additional answer sheet for JCB2*)
- (e) JCE – Subsidiaries (*answer sheet for JCA4*)
- (f) JCF – Bank Account Locations (*answer sheet for JCA9*)

1.4 Data reporting period

1.4.1 The reporting period is the calendar year 2025. Data should be provided as at the end of the reporting period (31/12/2025 or closest business day).

1.5 Data submission

1.5.1 Reporting entities are recommended to consider the data request as soon as possible. It may take some time to gather the requested data and the deadline for submission is **17:00 on 30 April 2026**.

1.5.2 Each reporting entity will be submitting a completed Excel workbook through myJFSC, and each reporting entity has a designated individual who is the myJFSC data collection contact.

1.5.3 Notwithstanding that the myJFSC data collection contact has responsibility for submitting the data, the board, or equivalent, of the reporting entity should have oversight of the content of the submission made on their behalf.

1.5.4 Failure to respond to an applicable question will not be acceptable.

1.6 Integrity checking your submission

1.6.1 Before submitting your data, we suggest completing the following integrity checks:



- (a) **JCC:** If the response to question JCB1a is one of the following:
[Equity holding company In other Jersey companies](#);
[Equity holding company In non-Jersey companies](#); or
[Equity holding company In both Jersey and non-Jersey companies](#)
Spreadsheet JCC **must** be completed.
- (b) **JCD:** Where activities, as defined at 3.4.2, take place in more than one jurisdiction
spreadsheet JCD should be completed.
- (c) **JCE:** Where a Jersey company has subsidiaries (JCA4 = “yes”), spreadsheet JCE **must** be completed.
- (d) **JCF:** Where a Jersey company has one or more bank accounts (JCA9 = “yes”) spreadsheet JCF must be completed.

2 Section A – companies and subsidiaries

2.1 Introduction

2.1.1 This section captures data about the structural information regarding the Jersey companies, for example:

- (a) Is the Jersey company part of a group structure?
- (b) Does the structure include vehicles other than Jersey incorporated companies?
- (c) Does the Jersey company have any beneficial owners or controllers that are foreign PEPs?
- (d) What is the value and currency of the company's assets?
- (e) What services are provided to the Jersey company by the TCB?
- (f) Does the Jersey company have a bank account?
- (g) Has the Jersey company issued bearer shares?

2.1.2 Responses should be provided for the position as at 31 December 2025.

2.2 Question JCA1

Entity number

2.2.1 Please provide the registration number of the company. This is the number issued by Companies Registry on confirmation of registration.

2.3 Question JCA2

Entity name

2.3.1 Please provide the full name of the Jersey company as set out on the company's registration certificate, not the company's trading name.

2.4 Question JCA3

JCA3a Is the company part of a group of companies?

(Yes ; No)

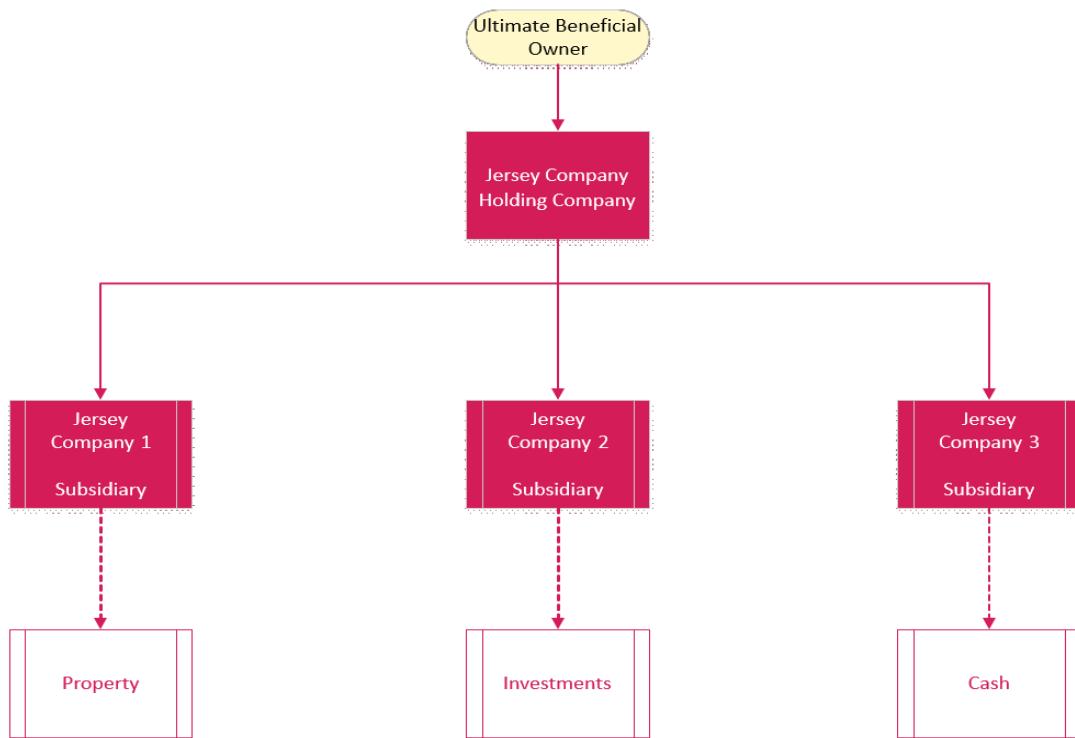
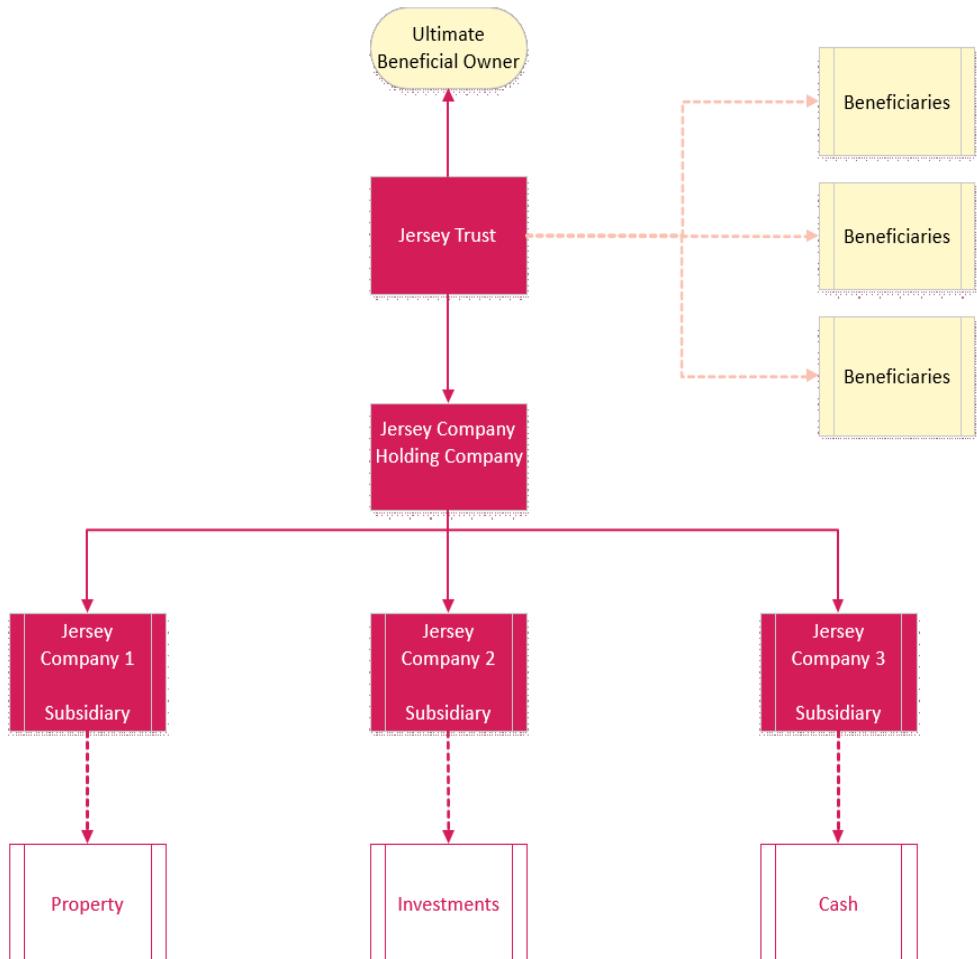
JCA3b If you answer “yes” to question JCA3a, are all companies in the group Jersey incorporated companies?

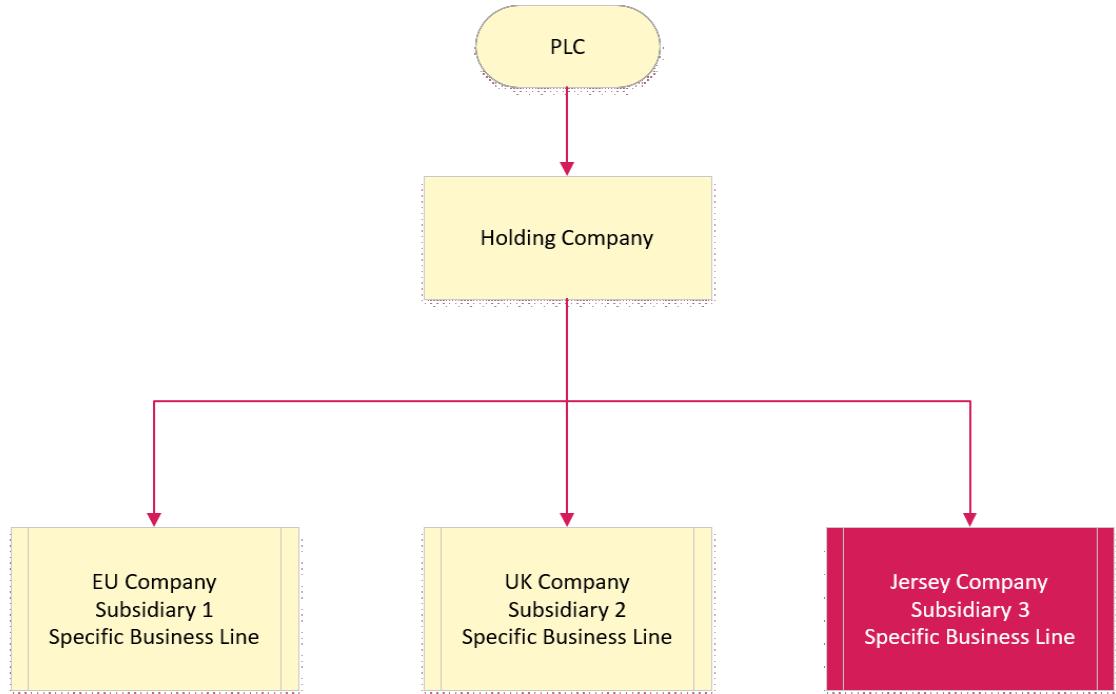
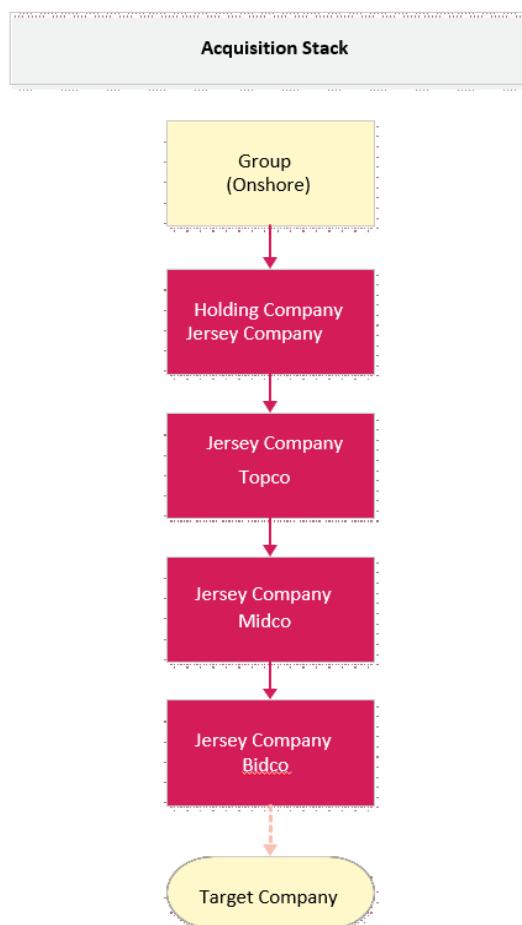
(Yes ; No)

2.4.1 This question seeks to ascertain whether there are other companies directly connected to this company. Please select “yes” if the Jersey company is part of a group structure.

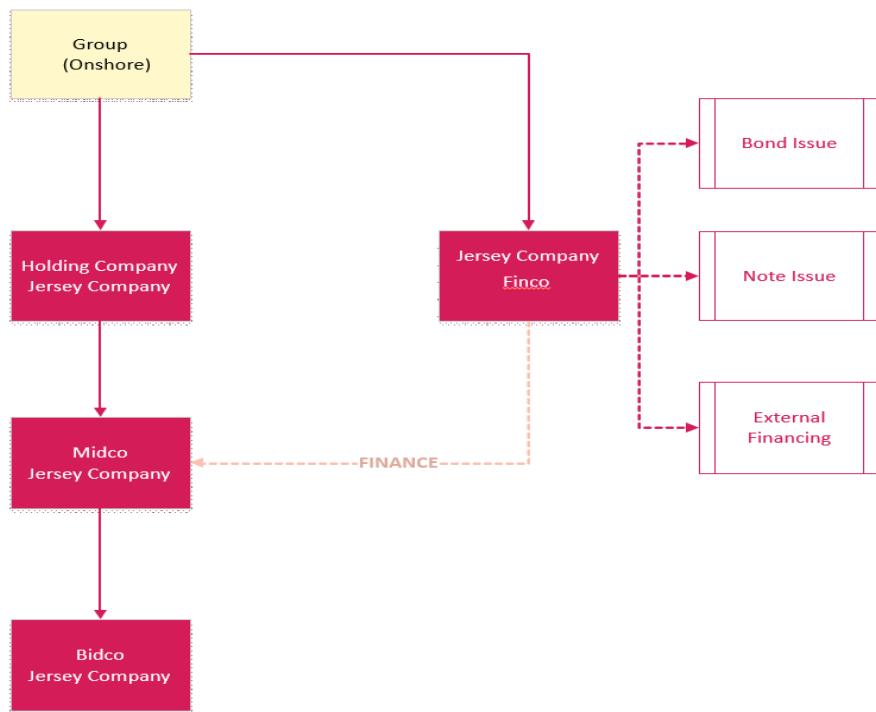
2.4.2 If the company is in a structure which includes a trust or similar arrangement and **does not include another company**, please select “no” and move to question JCA5.

2.4.3 Some typical examples of group structures are included below by way of illustration.

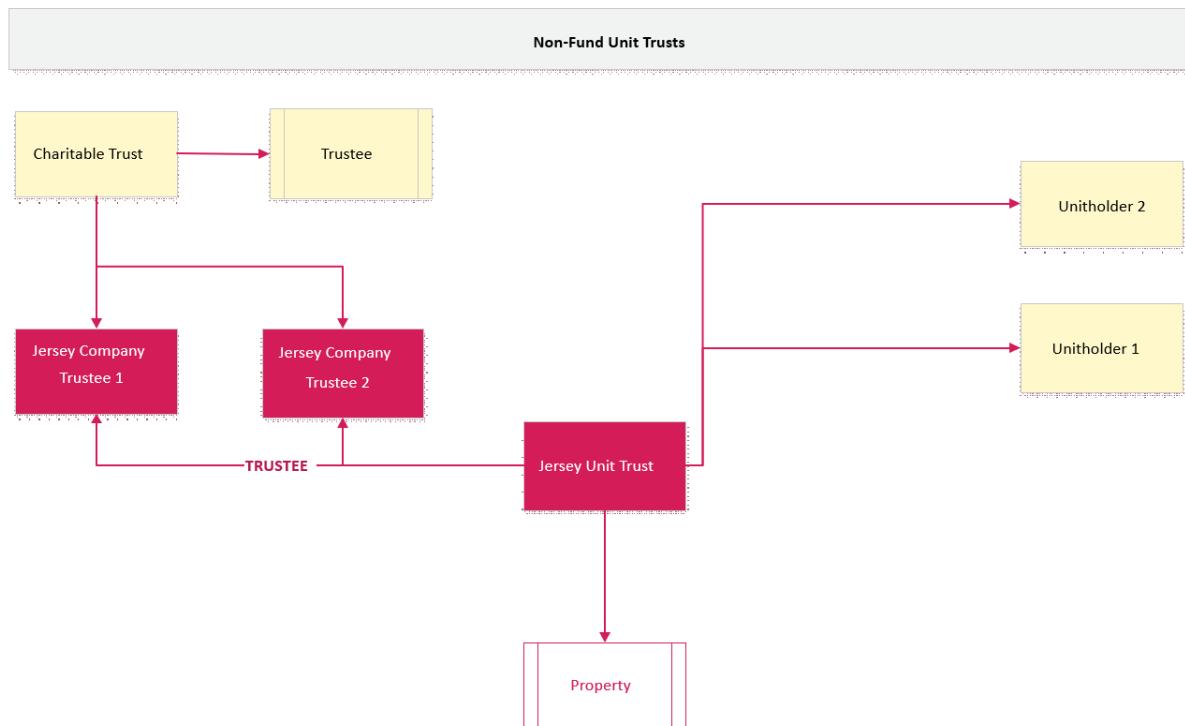
Example one

Example two


Example 3**Example 4**

Example 5



Example 6



2.5 Question JCA4 and JCE1

If you answer yes to question JCA3a, does the company have any subsidiaries?
(Yes ; No)

- 2.5.1 This question should **only** be answered where a Jersey company answered “yes” to question JCA3a.
- 2.5.2 Where the answer to this question is “yes”, please report the jurisdiction of incorporation of the subsidiary companies using spreadsheet *JCE. Subsidiaries*.

JCE1a. If you answered yes to question JCA4. then please select the jurisdiction(s) of those subsidiaries [select all jurisdictions that apply]

JCE1b. to JFE1g. Additional Jurisdictions as required.

- 2.5.3 Spreadsheet *JCE. Subsidiaries* should be completed as follows:
 - (a) In the column for JCA2. using the dropdown menu, please select the name of the company which has one or more subsidiaries.
 - (b) In columns JCE1a to JCE1g, please identify the jurisdiction of incorporation of the subsidiaries. This enables an additional 6 jurisdictions to be reported for each Jersey company.
 - (c) If a Jersey company has subsidiaries incorporated in more than 7 jurisdictions, please repeat steps (a) and (b).

2.6 Question JCA5

Does the company structure contain:

a. Jersey law trusts

(Yes ; No)

b. Non-Jersey law trusts

(Yes ; No)

c. Other legal persons or arrangements

(Yes ; No)

- 2.6.1 This question provides information on how Jersey companies fit into the wider financial network and whether there may be a risk of structuring being used to conceal beneficial ownership and control information with complex structures. The question is designed to identify the extent to which Jersey companies are connected to trusts and other legal persons or arrangements.
- 2.6.2 Please do not answer this question if the company forms part of a group structure which only comprises other companies. In this case question JCA3a, in conjunction JC3b. will provide the relevant information:
 - (a) JC3a., will highlight that there are other companies in the group and
 - (b) JC3b., will highlight whether any of the companies are not Jersey companies.
- 2.6.3 If the company forms part of a wider structure, please select “yes” to identify all that apply from the three options a., b., and c.
- 2.6.4 Note: “c. Other legal persons and arrangements” includes all types of partnerships, foundations and non-Jersey equivalent vehicles.



2.7 Question JCA6

JCA6a. Are any of the companies beneficial owners or controllers, or significant persons, a foreign PEP??

(Yes ; No)

2.7.1 The presence of a foreign PEP as a beneficial owner or controller or significant person of a company is internationally recognised as risk factor in terms of money laundering therefore, please indicate whether the beneficial owners or controllers of significant person of the Jersey company are foreign politically exposed persons (PEPs), as defined in the Money Laundering (Jersey) Order 2008.

**JCA6b. If any beneficial owner is a foreign PEP, please indicate the extent of ownership:
(10% - 24.9% ; 25% or above)**

2.7.2 Where a foreign PEP is identified as a **beneficial owner**, please indicate the extent of their ownership using the dropdown menu: 10-24.9% or 25% or above.

2.7.3 Where more than one beneficial owner is identified as a foreign PEP, please select the % range which reflects the aggregate ownership of the persons identified.

JCA6c. If any controller or significant person is a foreign PEP, please explain whether they:

**(i. Are a significant person i.e. as a company director
ii. Exercise indirect control as a controller of an entity higher up the ownership structure
iii. Exercise direct control through ownership Interest >10%)**

2.7.4 If any foreign PEP is identified as a controller or significant person, please indicate, using the dropdown menu, whether they are a significant person or how they exercise control.

2.7.5 If control is exercised in more than one way, or by more than one foreign PEP, please select the option which best represents the influence of the foreign PEPs with respect to the company.

2.8 Question JCA7

JCA7a. What is the total value of assets held/owned by company as at 31 December 2025 or at the year end of the most recent accounting period for which accounts have been finalised?

2.8.1 Please provide the value of the assets held by the company either as at 31 December 2025 or at the latest year end for which financial statements have been finalised. This may be contained in the accounting records prepared under Article 103 of the Companies (Jersey) Law 1991.

2.8.2 Assets includes cash, property, investments, accounts receivable and other resources that are of value to the company. It is not necessary to seek an updated valuation for the purposes of this submission.

2.8.3 Values should be provided to the nearest whole number. Please do not apply any rounding i.e., 1,275,493 must not be presented as 1 million or 1,275 thousand.

JCA7b. What is the currency for the value provided at JCA7a?

Dropdown of common currencies plus “other”

2.8.4 Please select the currency of the reported asset value. Where the currency is not listed, please select “other”.

2.9 Question JCA8

What service(s) are provided to company?

JCA8a. Registered Office

JCA8b. Director services

JCA8c. Company secretary

JCA8d. Payment services

All dropdown menu responses: (Yes ; No)

2.9.1 Along with providing the nominated person for the Jersey company, please indicate, using the dropdown “yes”, “no” responses, all other services provided by the TCB to the company.

- (a) Registered office: the TCB provides a registered office address to the company.
- (b) Director services: the TCB supplies directors to the company.
- (c) Company secretary services: the TCB provides the company secretary and performs company secretarial functions.
- (d) Payment services: the TCB controls the bank accounts and payment services for the company acting on specific instructions.

2.9.2 All parts of this question should be actively answered i.e. please select either “yes” or “no” for a., b., c., and d.

2.10 Question JCA9 and JCF1

Does the company have a bank account?

(Yes ; No)

2.10.1 Where a Jersey company operates a Jersey-based bank account this is considered a mitigant to risk therefore this question asks whether the company has one or more bank accounts and where in the world those accounts are located.

2.10.2 Where the answer to this question is “yes”, please report the location(s) of the Jersey company bank account(s) using spreadsheet *JCF. Bank Account Locations*.

JCF1a. If you answered yes to question JCA9 (the company has a bank account) please select the jurisdiction of the bank account [select all that apply]

JCF1b. to JFF1f. Additional Jurisdictions as required.

2.10.3 Spreadsheet *JCF. Bank Account Locations* should be completed as follows:

- (a) In the column for JCA2. using the dropdown menu, please select the name of the company which has one or more bank accounts.
- (b) In columns JCF1a to JCF1f, please identify the jurisdiction of incorporation of the subsidiaries. This enables an additional 5 jurisdictions to be reported for each Jersey company.
- (c) If a Jersey company has a bank account in more than 6 jurisdictions, please repeat steps (a) and (b).

2.11 Question JCA10

Has the company issued bearer shares?

(Yes ; No)

2.11.1 Using the dropdown “yes”, “no” responses, please indicate if the company has issued bearer shares which are still valid.

2.11.2 Please think very carefully when answering this question. The response should only be “yes” if there are physical share certificates in circulation where the owner of the shares is not listed in the register of members.

3 Section B – Principal activities

3.1 Introduction

- 3.1.1 The data requested through spreadsheet *JCB. Principal Activities* is designed to provide information about the activities undertaken by the Jersey company.
- 3.1.2 The activity of a company provides invaluable information about its risk profile as internationally some activities are more vulnerable to money laundering or terrorist financing than others.
- 3.1.3 A reporting entity should report its data as at 31 December 2025.

3.2 Question JCB1a

JCB1a. Activities

There is a long dropdown list for this question which is further explained in paragraphs 3.2.3 to 3.2.14

- 3.2.1 Principal activities refers to the main or primary activities of the company. A company may have more than one principal activity. Respondents are invited to select all activities that apply. An example might be holding a pension plan and a moveable asset.
- 3.2.2 Where a company has more than one principal activity:
 - (a) In the column for JCA2. using the dropdown menu, please select the name of the company which has one or more principal activities.
 - (b) In column JCB1a select the next principal activity.
 - (c) If a Jersey company has more than two principal activities, please repeat steps (a) and (b).

Dropdown options

- 3.2.3 **Holding commercial real estate:** Any company holding real estate that is used exclusively for business-related purposes or to provide a workspace should be captured here.
- 3.2.4 **Holding residential real estate:** Any company holding real estate that is used for residential purposes.
- 3.2.5 **Holding a self-administered pension plan:** Any company that is established to hold a pension plan that is administered for the benefit of the director of the company.
- 3.2.6 **Equity holding company In other Jersey companies**
Equity holding company In non-Jersey companies
Equity holding company In both Jersey and non-Jersey companies:
This captures companies that solely own shares in other companies.
Please carefully select your option to identify whether that equity is held in **only Jersey companies, only non-Jersey companies or both Jersey and non-Jersey companies.**

If any of the above are selected, please provide additional information using spreadsheet *JCC. Equity Holding Company*, see section 4 for guidance.

- 3.2.7 Moveable assets are those that are not fixed in one place. You are asked to identify from a list of common moveable assets:
 - Holding a moveable asset – Ships**
 - Holding a moveable asset - Aircraft**
 - Holding a moveable asset - High value vehicles**



[Holding a moveable asset - Artwork](#)

[Holding a moveable asset - Precious Metals and/or Stones](#)

[Holding a moveable asset - Other high value item.](#)

3.2.8 **Holding an investment portfolio:** Any company that is established with the intent to hold a portfolio of assets which may include one or more investments that meet the criteria of 3.2.3 - 3.2.7. This may include holding shares in a number of publicly listed companies. If this option is selected, there is no requirement to report a separate entry for “Equity holding company” in response to JCB1a.

3.2.9 **Conducting a non-sensitive trade:** includes local retailers, electricians, plumbers and other similar traders (non-exhaustive list) AND any company that undertakes a trade which is not one of the following:

- (a) An activity listed in the Sound Business Policy (this is covered by the sensitive trade option)
- (b) Dealing and/or trading in precious metals and stones
- (c) Dealing and/or trading in luxury goods
- (d) Forestry and logging activities
- (e) Waste trafficking
- (f) Land acquisition and clearing.

3.2.10 **Conducting a sensitive trade:** Any company undertaking one of the following activities:

- (a) An activity listed in the Sound Business Policy (this is covered by the sensitive trade option)
- (b) Dealing and/or trading in precious metals and stones
- (c) Dealing and/or trading in luxury goods
- (d) Forestry and logging activities
- (e) Waste trafficking
- (f) Land acquisition and clearing.

Reporting entities that select this option should also complete JCB3a.

3.2.11 **Consulting:** Any company established for the purposes of providing professional advisory services which are carried on for profit. Noting that lawyers and accountants are captured within the sensitive trade category above.

3.2.12 **Owning intellectual property rights:** Any company whose purpose is to own rights in patents, trademarks, copyrights and trade secrets.

3.2.13 **An NPO registered with the JFSC:** This includes Non-Profit Organisations established as heads of orphan structures.

3.2.14 **Other:** If the activity of the company does not fall into any of the above categories

3.3 Question JCB1b

If the answer to JCB1a is "Other", then please specify

- 3.3.1 Where “other” is selected for JCB1a, please provide details of the activity undertaken by the company.
- 3.3.2 Where “Holding an investment portfolio” is selected for JCB1a.
- 3.3.3 This is a free text response.

3.4 Question JCB2 and JCD1

Jurisdiction

3.4.1 This question is designed to assist us understand the nature of any risks posed by the company because of jurisdictions in which the company undertakes its activities. This question applies to the activities in the last 5 years.

3.4.2 For this question “activities” includes:

- (a) The principal activit(ies) undertaken by the Jersey company - where the Jersey company is physically present and undertaking activities, for example mining activity.
- (b) The jurisdiction in which the Jersey company’s customers are based – customers are considered to be the persons to whom the company provides goods and services.
- (c) The jurisdictions in which the Jersey company purchases significant supplies to be able to undertake its principal activities - those entities and individuals providing the materials, customers and goods to enable the company to undertake its primary activities.

3.4.3 Please select from the list of jurisdictions. If the reporting entity is unable to provide an answer to this question, please select “unknown”.

3.4.4 It is recognised that this question may require declaration of more than one jurisdiction as activities may take place in more than jurisdiction.

JCD1a. jurisdictions in which the company undertakes activities

JCD1b. to JCD1h. Additional Jurisdictions as required.

3.4.1 Spreadsheet *JCD. Jurisdiction of Activities* should be completed as follows:

- (a) In the column for JCA2. using the dropdown menu, please select the name of the company which has activities in more than one jurisdiction.
- (b) In columns JCD1b to JCD1h, please identify the jurisdiction of incorporation of the subsidiaries. This enables an additional 7 jurisdictions to be reported for each Jersey company.
- (c) If a Jersey company has activities in more than 8 jurisdictions, please repeat steps (a) and (b).

3.5 Question JCB3

If the answer to JCB1a. is 'Conducting sensitive trade' please choose which of the following activities apply

There is a dropdown list for this question which is further explained in paragraphs 3.2.3 to 3.2.14

3.5.1 This question should **only** be answered if you have answered “g. conducting a sensitive trade” in response to question JCB1a.

3.5.2 This question seeks to identify further details of the nature of sensitive trade undertaken.

3.5.3 If more than one sensitive activity is undertaken

- (a) In the column for JCA2. using the dropdown menu, please select the name of the company which undertakes more than one sensitive activity.
- (b) In column JCB1a select g. conducting a sensitive trade.
- (c) Select the relevant jurisdiction in response to JCB2.
- (d) Select the sensitive activity.

(e) If a Jersey company undertakes more than two sensitive trades, please repeat steps (a) and (c).

Dropdown options

3.5.4 Drop down options **Error! Reference source not found.** to 3.5.9 are currently within the scope of the Sound Business Policy (**SBP**) which sets out the principals regarding the activities that the JFSC considers sensitive. The SBP is designed to protect Jersey's reputation and integrity in commercial and financial matters.

Within scope of the SBP

3.5.5 **Defence:** Any involvement, direct or indirect, in the manufacture, purchase, sale and use of controversial, restricted and prohibited arms, weapons and other defence equipment.

3.5.6 **Pharmaceutical:** Manufacture, marketing or sale of pharmaceutical goods or devices which are not licensed or have not received marketing authorisation in the jurisdiction where they are manufactured, marketed, sold or supplied. This is excluding such activities insofar as they relate to medicines that are in clinical or pre-clinical trials, with a view to such medicines being manufactured, marketed or sold (as applicable) under licence or with marketing authorisations.

3.5.7 **Dual use goods:** Involvement, directly or indirectly, in the exportation or importation of goods or technology, which would require an authorisation or licence under Jersey 'dual use' legislation.

3.5.8 **Mining, drilling or quarrying:** Mining, drilling or quarrying: Involvement, directly or indirectly in mining, drilling or quarrying for natural resources where the entity is not listed on an UK regulated market, an EU/EFTA regulated market or an EMIR equivalent regulated market. Additionally, where the entity is being incorporated for the purposes of becoming listed itself on a regulated market, as above.

3.5.9 **Financial services business:** Where an activity is regulated in Jersey for financial services business but not in the 'target market'.

Not within scope of the SBP

3.5.10 **Dealing and/or trading in precious metals and precious stones:** business relations and/or transactions, and/or the buying, selling or otherwise exchange for benefit of gold, silver, platinum, gemstones and valuable minerals.

3.5.11 **Dealing and/or trading in luxury goods:** business relations and/or transactions, and/or the buying, selling or otherwise exchange for benefit of high end, expensive non-essential goods such as accessories, clothing, jewellery.

3.5.12 **Forestry and logging activities:** plantation, conserving, managing and repairing woodlands and similar environments.

3.5.13 **Waste trafficking:** the collection, transportation and removal of water and waste products.

3.5.14 **Land acquisition and clearing:** the involvement in the purchase and procurement in land and the direct and indirect removal of trees, buildings and other fixed features from land.

4 Section C – Equity Holding Companies

4.1 Introduction

- 4.1.1 Only complete this spreadsheet where the response to JCB1a is one of the following: **Equity holding company In other Jersey companies; Equity holding company In non-Jersey companies; or Equity holding company In both Jersey and non-Jersey companies.**
- 4.1.2 Spreadsheet *JCC. Equity Holding Company* is designed to capture information regarding the activities of the company in which the Jersey company holds equity.

4.2 Question JCC1a

Activity

The dropdown list for this question is the same as that provided for question JCB1a therefore see paragraphs 3.2.3 to 3.2.14 for information

- 4.2.1 Please select the principal activity of the company in which the Jersey company holds equity using the dropdown menu.
- 4.2.2 A company may have more than one principal activity or equity may be held in more than one company. Reporting entities should report all principal activities. In these circumstances:
 - (a) In the column for JCA2. using the dropdown menu, please select the name of the Jersey company which is an equity holding company.
 - (b) In column JCC1a select the next principal activity to be reported, either second principal activity of the company in which equity is held OR the principal activity of a second company in which equity is held.
 - (c) If more information needs to be provided, please repeat steps (a) and (b).

4.3 Question JCC1b

If the answer to JCC1a. is "Other", then please specify

- 4.3.1 Where "other" is selected for JCC1a, please provide details of the activity undertaken by the company.
- 4.3.2 This is a free text response.

4.4 Question JCC2

Jurisdiction

- 4.4.1 For each activity please select the jurisdiction where this activity is most prevalent.
- 4.4.2 It is recognised that some activities may take place in more than jurisdiction. At this stage only the most significant jurisdiction is required.

4.5 Questions JCC3

JCC3. If the answer to JCC1a. is 'Conducting sensitive trade' please choose which of the following activities apply

- 4.5.1 For guidance on responding to this question please see section 3.4.1.