



Registry API Guidance – File Confirmation Statement

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Version	Date	Change
V1.0	01 March 2021	Document published
V1.1	05 January 2023	Amending wording of 'Article 5 Declaration' requesting confirmation of the lack of connections to certain jurisdictions

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1 Introduction

1.1 Service overview

The File Confirmation Statement service allows regulated service providers to submit the annual confirmation statement for registered entities.

You will only be able to make calls to this service for entities for which you are a Nominated Person.

This service can be used to file confirmation statements for any of the following corporate and legal entity types:

1. Company
2. Partnerships (LLP, ILP, SLP)
3. Foundations
4. LLCs This service is intended to provide API channel users with an alternative route to completing the 'File Confirmation Statement' form in myRegistry.

1.2 Related API Services

It is anticipated that you will need to reference the following related API services to issue requests to this service.

#	API Service	Related Usage
1	GetEntityInformation	This service returns the current information (public and private) that the JFSC holds on record for a registered entity. This service can be called for entities for which you are a nominated person.
2	GetCountries	This is a reference data look-up service that returns ISO codes for 'Nationality' and 'CountryOfRegistration' can be retrieved via the 'GetCountries' service which returns ISO 3166-1 codes in alpha 2 format e.g. JE = Jersey
3	CheckSubmissionStatus	Following an API service submission you can use this service to request the processing status (with reference to a unique submission reference number).

1.3 Fees

Fees are applicable for the File Confirmation Statement service.

Please refer to the schedule of fees for Registry services that is published on the JFSC website www.jerseyfsc.org.

1.4 Guidance

This document does not provide guidance regarding the new reporting obligations or interpretation of the new Registry Law. This document is not intended to support API users with guidance regarding beneficial ownership or controller interpretation, or

API users that require further guidance should refer to the guidance and documentation provided on the JFSC website and on the Collaboration Portal (Zoho).

It is noted that the collection of Beneficial Ownership and Controller data is streamlined compared to the structured data that was collected in the current BOC form.

1.5 API Integration guidelines

API integration guidelines are available for download on the Collaboration Portal (Zoho) within the **Files > API Integration Guidelines** section. The API integration guidelines document provides essential security, configuration and integration detail in addition to the application and on boarding process.

If you do not have access to Zoho, you may request access via the registryAPI@jerseyfsc.org or registryProgramme@jerseyfsc.org or registryAPI@jerseyfsc.org email address.

1.6 Registry API Support

Any questions or clarifications regarding this document should be directed to the Registry API team by email at registryAPI@jerseyfsc.org

2 Intended use

2.1 Use cases

The File Confirmation Statement service is provided to allow nominated persons to complete the following use case.

#	Use Case	Example
1	File Confirmation Statement	A nominated person of a registered entity files a confirmation statement to verify that the public and private information associated with the registered entity is current and accurate.

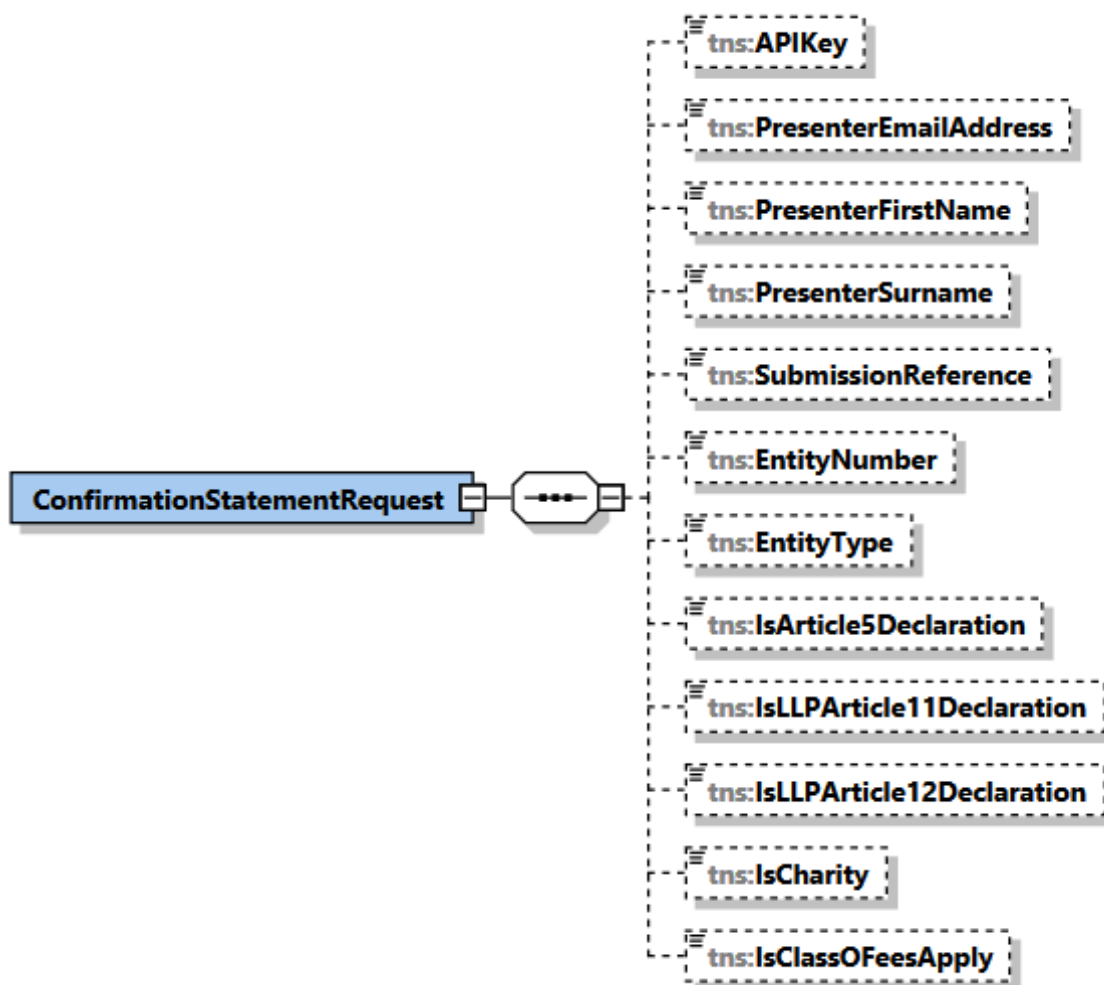
2.2 Service documentation and mandatory fields

A service description is published and maintained for each release at the following location:

<https://myreg-stg.api.jerseyfsc.org/documentation>

3 Service request message

In order to submit a File Confirmation Statement service call you will need to build up the ConfirmationStatementRequest object. The structure of the request object is provided below.



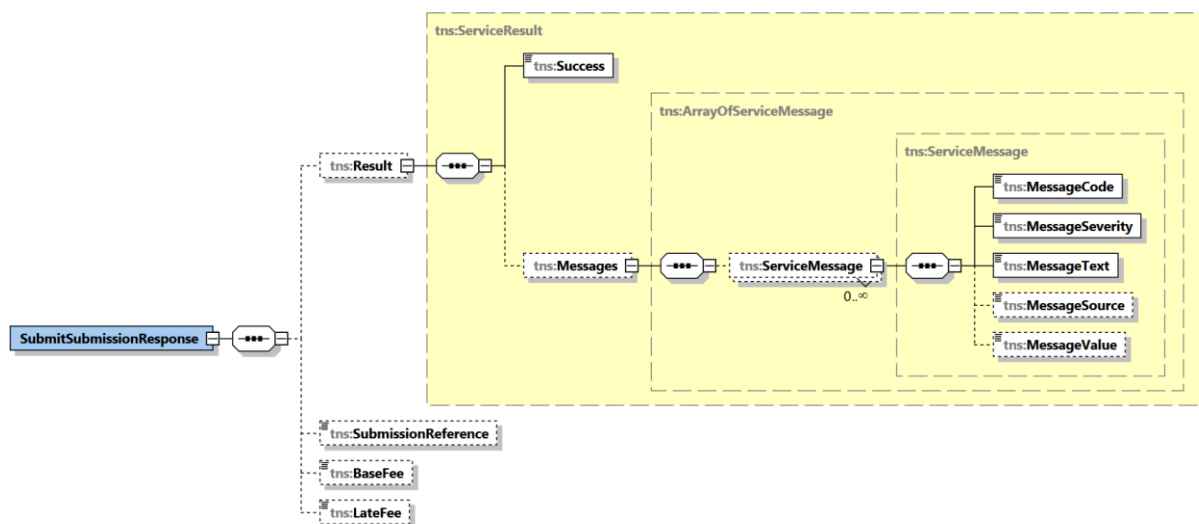
An overview of the individual elements is provided in the following table.

Element	Description	Mandatory/ Optional
APIKey	The API key that is issued to your organisation by the JFSC.	Mandatory
PresenterEmailAddress	Each user of the API will need to be issued with a Registry customer account. This can be administered by your lead administrator via the myRegistry portal. Note: Test API users will be provided with test credentials.	Mandatory
PresenterFirstName	The first name of the individual submitting the service call.	Mandatory
PresenterSurname	The Surname of the individual submitting the service call.	Mandatory
SubmissionReference	This is an optional input parameter that should be provided when a returned submission is being resubmitted.	Optional
EntityNumber	The registered number of the entity that the Associated Parties are related to e.g. 12345 .	Mandatory
EntityType	The registered type of the entity. Allowed values: "RegisteredPrivateCompany", "RegisteredPublicCompany", "IncorporatedCellPublic", "IncorporatedCellCompany", "IncorporatedCellPrivate", "ProtectedCellCompanyPrivate", "ProtectedCellPrivate", "ProtectedCellPublic", "ProtectedCellCompanyPublic", "IncorporatedCellCompanyPublic", "LimitedPartnership", "Foundation", "IncorporatedLimitedPartnership", "SeparateLimitedPartnership", "LimitedLiabilityPartnerships"	Mandatory
IsArticle5Declaration	In accordance with Article 5(1) of the Law, the entity verifies that the information provided to the JFSC is accurate. Additionally, the entity also confirms; - That there are no connections* to DPRK (North Korea) - That there are no connections* to Iran	Mandatory

	*The definition of "connections" would include (not be limited to) persons holding DPRK/Iran nationality (including dual-nationality), personal and/or business addresses in DPRK/Iran, providing goods or services to DPRK/Iran.	
IsLLPArticle11Declaration	Confirmation that the secretary has received from the limited liability partnership a specified solvency statement, made on or after 1 March of the previous year, in accordance with Article 12 of the Limited Liability Partnerships (Jersey) Law 2017	Optional
IsLLPArticle12Declaration	Confirmation that the secretary has received from the limited liability partnership all accounting records or any return to be provided in accordance with Article 11 of the Limited Liability Partnerships (Jersey) Law 2017.	Optional
IsCharity	This is set to true if entity is a charity.	Mandatory
IsClassOFeesApply	This is set to true if 'Class O' fees apply for this confirmation statement. Please refer to the Registry schedule of fees for further information.	Mandatory

4 Service response message

The service returns a standard service response message that is represented in the following diagram.



An overview of the individual elements and the context to the ConfirmationStatementRequest service request is provided in the following table.

Element	Description	Notes
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Result	A result object is synchronously returned for each service call.	N/A
Success	Boolean indicator if the service request was successful or not.	N/A
ServiceMessage	Service calls that result in an error will return a ServiceMessage object with supporting information.	Message Code: Indicates what the message relates to (see section 4.1 for the Message code (error types). Message Severity: If the message relates to Information, Warning, or Error etc. Message Text: A long version of the error description. Message Source: Whether the service call has failed API validation or core business logic validation. Message Value: A short version of the error description.
SubmissionReference	Upon receipt of a well-formed and valid service request, the JFSC will return a unique submission reference number.	This submission reference number is an input parameter in subsequent CheckSubmissionStatus requests.
BaseFee	The response object will return the base fee that applies for the Annual Confirmation Statement in relation to the entity that is being filed. Please refer to the Registry schedule of fees for further information.	N/A
LateFee	The response object will return any late fees that are applicable. Please refer to the Registry schedule of fees for further information.	N/A

4.1 Message Code (error types)

- NoPresenterSurnameProvided
- NoPresenterFirstnameProvided
- NoPresenterEmailAddressProvided
- NoEntityNumberProvided
- InternalAPIError
- ActivitySectionRequired (Static API Validation only)
- RiskSectionRequired (Static API Validation only)

- InvalidReserveNameNumber (Static API Validation only)
- InvalidSubmissionReferenceNumber
- SubmissionValidationError
- InvalidApiKey
- EntityNotInPortfolio
- FunctionNotAvailable (Temporarily used when functions are closed but still listed on the WSDL e.g. File upload, Amend Nominated Person, Company Incorporation)
- SubmissionNotMadeByCustomer

The most common error returned to users will be the “Submission Validation Error” which reflects that the service call has failed business logic validation. The message will be further elaborated in the message text. These are the same validation business rules that are applied in the myRegistry portal.