



## Notice of Fees

Published in accordance with: **Article 15 of the Financial Services Commission (Jersey) Law 1998, as amended**

Payable by or in relation to: **Companies Fees**

Pursuant to: **Article 201 of the Companies (Jersey) Law 1991**

### Commencement date

The fees set out in this notice are effective for the period 1 January 2017.

### Interpretation

In this notice:

|                               |  |
|-------------------------------|--|
| Additional Charge Regulations | Means the Companies (Annual returns – Additional Charge) (Jersey) Regulations 2008 |
| JFSC                          | Jersey Financial Services Commission   |
| Commission Law                | Means the Financial Services Commission (Jersey) Law 1998                          |
| Law                           | Means the Companies (Jersey) Law 1991  |
| Registrar                     | Means the Registrar referred to in Article 196 of the Law                          |
| Registry                      | Means the Jersey Companies Registry  |

### Fees

The following fees are payable to the JFSC:

#### Registration

| Item | Article(s) of the Law | Function of the Registrar   | Fee  |
|------|-----------------------|---|------|
|      |                       | Receipt of documents on an application to incorporate a company (to include the formation of a cell company and the creation of a cell (whether incorporated or protected) of a cell company) |      |
| 1    | 3,7,127YB and 127YH   | Within 5 business days  | £150 |
|      |                       | Within 3 business days  | £200 |
|      |                       | Within 2 business days  | £250 |
|      |                       | Within 1 business day   | £350 |
|      |                       | Within 2 hours  | £550 |

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|      |                       | Receipt of documents on an application to incorporate a company (to include the formation of a cell company and the creation of a cell (whether incorporated or protected) of a cell company) |               |
|      |                       | Out of hours (by agreement, minimum fee)  | £1000 minimum |
|      |                       | “Reserved” incorporation service to Incorporate a company, in addition to the fee payable upon receipt of documents on an application to incorporate a company                                | £50           |
| 2    | 127K                  | Application fee for continuance as a company incorporated under the Law, (applications shall be considered within five business days of receipt by Registry)                                  | £500          |

### Post Registration

| Item | Article(s) of the Law               | Function of the Registrar  | Fee   |
|------|-------------------------------------|--|-------|
| 1    | 11 and 100                          | Receipt of documents following a special resolution by a company to convert to or from a cell company and the issue of an amended certificate of incorporation   | £500  |
| 2    | 11, 100, 127YB and 127YL            | Receipt of documents following an agreement to transfer a cell between cell companies and the issue of a new certificate of incorporation or recognition   | £500  |
| 3    | 71 and 127Y<br>Commission Law 15(6) | Receipt of an annual return in paper form for a company or whereby the company is a cell of a cell company (other than by a company or cell whose income is exempted from income tax by virtue of Article 115(a) of the Income Tax (Jersey) Law 1961)                    | £210* |
|      |                                     | Receipt of an annual return using the online filing facility for a company or whereby the company is a cell of a cell company (other than by a company or cell whose income is exempted from income tax by virtue of Article 115(a) of the Income Tax (Jersey) Law 1961) | £200* |
|      |                                     | Plus any additional late filing fee (if applicable) in accordance with Article 15(6) of the Commission Law   |       |
|      |                                     | (a) Where the annual return is delivered after the end of February in the year in which it is due but before the end of March in that year, in respect of the company and in respect of each cell of a cell company (if any); or   | £50   |

|   |                   |   |      |
|---|-------------------|---|------|
|   |                   | (b) Where the annual return is delivered after the end of March but before the end of April in that year, in respect of the company and in respect of each cell of a cell company (if any); or  | £100 |
|   |                   | (c) Where the annual return is delivered after the end of April but before the end of May in that year, in respect of the company and in respect of each cell of a cell company (if any); or  | £150 |
|   |                   | (d) Where the annual return is delivered after the end of May but before the end of June in that year, in respect of the company and in respect of each cell of a cell company (if any); or   | £200 |
|   |                   | (e) Where the annual return is delivered after the end of June but before the end of July in that year, in respect of the company and in respect of each cell of a cell company (if any); or  | £300 |
|   |                   | (f) Where the annual return is delivered after the end of July but before the end of August in that year, in respect of the company and in respect of each cell of a cell company (if any); or  | £400 |
|   |                   | (g) Where the annual return is delivered after the end of August but before the end of September in that year, in respect of the company and in respect of each cell of a cell company (if any)   | £500 |
| 4 | 100(4)            | Receipt of special resolution or agreement:<br>(a) More than 21 calendar days but not more than 60 calendar days after the date on which the resolution or agreement was passed or made; or   | £50  |
|   |                   | (b) More than 60 calendar days after the date on which the resolution or agreement was passed or made   | £100 |
| 5 | 14                | Receipt of a special resolution, whereby the company or cell of a cell company resolves to change its name and the Registrar issues a Certificate of Incorporation on Change of Name  | Free |
| 6 | 16 (1) and 16 (2) | Change of status of a public company: receipt of an alteration of a public company (or a public cell of a cell company's) memorandum to state it is a private company where it has less than 30 members or where it has more than 30 members by application to the JFSC whereby the JFSC is satisfied that by reason of the nature of the company's activities, its affairs may properly be regarded as the domestic concern of its members | Free |

|    |                             |   |       |
|----|-----------------------------|---|-------|
| 7  | 17                          | Change of status of a private company: receipt of an alteration of a private company or a private cell of a cell company's memorandum to state it is a public company | Free  |
| 8  | 61 (1A) ,<br>61A and<br>61B | Receipt of special resolution, statement of solvency and minute reducing the capital  | Free  |
| 9  | 64 (1)                      | Receipt of Act of the Royal and minute reducing the capital   | Free  |
| 10 | 67 (5)                      | Receipt of a Notice of Change of Registered Office  | Free  |
| 11 | 108(7)                      | Delivery of accounts under Article 108 of the Law Plus any additional late filing fee if accounts are delivered   | £100  |
|    |                             | (a) More than 7 months after the end of the financial period to which they relate; or   | £100  |
|    |                             | (b) More than 8 months after the end of the financial period to which they relate; or   | £200  |
|    |                             | (c) More than 9 months after the end of the financial period to which they relate; or   | £300  |
|    |                             | (d) More than 10 months after the end of the financial period to which they relate; or  | £400  |
|    |                             | (e) More than 11 months after the end of the financial period to which they relate; or  | £500  |
|    |                             | (f) More than 12 months after the end of the financial period to which they relate; or  | £600  |
|    |                             | (g) More than 18 months after the end of the financial period to which they relate; or  | £1000 |
|    |                             | (h) More than 24 months after the end of the financial period to which they relate  | £2000 |
| 12 | 127FG(1)                    | Application fee for mergers involving bodies other than companies:<br>(a) Up to and including five merging bodies; or   | £750  |
|    |                             | (b) More than five merging bodies   | £1250 |
|    |                             | In addition to (a) and (b) above, where structures are considered by the JFSC to be of a more complex nature, an additional fee will be charged                       | £2500 |
| 13 | 127F and<br>127FA           | Application fee for mergers involving Jersey companies  | Free  |
| 14 | 127T                        | Application fee or authorization to seek continuance overseas (applications shall be considered within five business days of receipt by Registry)                     | £500  |

|    |         |  |  |
|----|---------|--|--|
| 15 | 213     | Reinstatement Application, plus receipt of each outstanding annual return(s) (in paper form) in respect of a company or cell of a company (other than by a company whose income is exempted from income tax by virtue of Article 115(a) of the Income Tax (Jersey) Law 1961) | £500 + all outstanding annual returns fees |
| 16 | 145-150 | Receipt of Application of Summary winding up and dissolve  | Free                                       |
| 17 | 154     | Termination of Summary winding up  | £200                                       |

\*Pursuant to Article 201(2) of the Law, an additional amount in the sum stated in the Additional Charge Regulations is included within the documents that are delivered to the Registrar in accordance with Article 71 of the Law (which relates to the annual return of a company). As at the date of publication, the additional amount payable to the JFSC is £115.

### Search, Retrieval and Monitoring

| Item | Article(s) of the Law | Function of the Registrar  | Fee                         |
|------|-----------------------|--|-----------------------------|
| 1    | 135(2)(b)             | Fee payable for copy of report made by inspectors under Article 128 of the Law, subject to the requirements of the Law   | £100 electronic copies only |
|      |                       | For making the register available for inspection:<br>Postal search   | £20                         |
|      |                       | For each copy of a document or other record provided by the Registrar pursuant to an application under Article 202 of the Law and <b>printed</b> by the Registry                                     | £10                         |
|      |                       | For each copy of a document or other record provided by the Registrar pursuant to an application under Article 202 of the Law and viewed <b>without printing</b> from a terminal within the Registry | Free                        |
|      |                       | For each copy of a document or other record provided by the Registrar pursuant to an application under Article 202 of the Law via the Registry online search facility                                | £4                          |
| 3    | n/a                   | Monitoring <b>Alert (as an aide against identity theft)</b> , allows you to receive email notification when a company you are monitoring lodges a public document with the Registry                  | Free                        |

## Schedule

### Maximum sums that may be charged by a Company

| Item | Article(s) of the Law | Detail  | Maximum fee chargeable    |
|------|-----------------------|---|---------------------------|
| 1    | 12                    | Supplying copy of memorandum and articles of association                                | 50p per page (A4 size) ** |
| 2    | 45(1)                 | Allowing inspection of register of members  | £5                        |
| 3    | 45(2)                 | Supplying copy of register of members   | 50p per page (A4 size) ** |
| 4    | 83(2)                 | Charge by public company for allowing inspection of register of directors and secretary | £5                        |
| 5    | 99(2)                 | Supplying copy of minutes of meeting  | 50p per page (A4 size) ** |
| 6    | 100(2)                | Supplying copy of resolution or agreement   | 50p per page (A4 size) ** |

\*\*All documents may be produced in electronic format (eg.pdf) for £10.00 per document

### Registry Value-Added Services

| Item | Article(s) of the Law | Function of the Registrar   | Fee           |
|------|-----------------------|---|---------------|
| 1    | 201                   | For each Certificate of Good Standing issued via the Registry's online facility   | £30           |
|      |                       | For each signed Certificate of Good Standing prepared manually by the Registry office   | £100          |
|      |                       | For each manual authentication given to a Certificate of Good Standing issued via the Registry's online facility  | £60           |
| 2    | 202                   | For each certificate provided by the Registrar pursuant to an application under Article 202 of the Law  | £15           |
| 3    | n/a                   | A download of active companies registered under the Companies (Jersey) Law 1991, as amended. Includes the company's current name, registration number and date of incorporation | £100          |
| 4    | n/a                   | Ad hoc service (fee by arrangement)   | £1000 minimum |